The meeting was called to order at 12:31 pm by President Zaire McCoy.

Jessica Hardy presented a motion to approve the meeting minutes from the NACAC conference in September 2022 in Houston, TX. Brandi Smith seconded the motion. Minutes were approved.

On-site Annual Conference Coordinator Lauren Sefton provided conference updates. She thanked exhibitors and sponsors and encouraged dessert break attendance. She provided information for those registered for the Networking College Fair. She gave updates regarding the conference social to be held at the River Club. Lauren thanked the conference committee and hotel staff and asked everyone to save the date for the 2024 conference March 24–25 in Raleigh, NC.

Treasurer Claudia Jolivert presented the Treasurer’s Report. As of 4/15/2023, SACAC’s cash balance is $360,000 and we have $574,801 in our investments. She celebrated those who lead the finance committee and oversee the grant programs. She recognized the 33 counselors awarded over $28,000 through the Counselor Participation Fund (CPF). She also recognized the 15 counselors/programs awarded $18,000 through the Extending the Dream grant (ETD). Claudia reminded all that the decision was made to dissolve the Horizon Award during the summer of 2023 to reallocate those funds to CPF and Member Relation’s Public School Initiatives to be in better alignment with our mission and newly approved strategic plan. The association continues to be in a healthy financial position.

Jonathan Ferrell recognized and thanked the members of the Governance & Nominating Committee. He then presented the proposed Bylaw Updates.

Proposed bylaw amendment one:

The removal of all language referencing the NACAC assembly and NACAC Delegates. Those references are found in sections 5.8 a, b, c, and d; Sections 6.1, 6.2, 6.3, 6.4, 6.5, 6.6, 6.7, 6.8, 6.9, 7.1, 8.10, 9.1, and 9.2.

Rationale: NACAC has dissolved the assembly. Given that, our bylaws need to reflect that change.
Section 5.8 (a)

4. serve as delegate to the National Assembly of the National Association for College Admission Counseling;

5. report to the Chief Executive Officer of NACAC and immediately after their election or appointment, the names and terms of office of elected and appointed delegates and alternates to the National Assembly, as well as the name of the President-elect of SACAC;

Section 5.8 (b)

4. serve as a delegate to the National Assembly of the National Association for College Admission Counseling;

Section 5.8 (c)

9. serve as a delegate to the National Assembly of the National Association for College Admission Counseling;

II. when possible, serve as Treasurer-elect for one year prior to becoming the Treasurer for a three-year term. The Treasurer-elect is elected by the Voting Members of the Association who are NACAC voting members in good standing. The Treasurer-elect does not sit on the Board of Directors or serve as a delegate until assuming the responsibilities of Treasurer. The Treasurer-elect position will be present only during the last year of a current Treasurer’s term and will otherwise be vacant.

Section 5.8 (d)

2. serve as Chief Delegate to the National Assembly of NACAC and, as such, chair all meetings of caucuses of the Association’s delegation to the National Assembly and represent the delegation at and in connection with the convention of the National Assembly of NACAC; and

6.1 Number. The Association shall elect delegates to the National Assembly of NACAC in the number to which it is entitled under Article IX 6 of the Bylaws of NACAC.

6.2 Qualifications for Election. To be eligible for nomination and election as a Delegate of the Association to the National Assembly of NACAC, an individual must possess the qualifications for nomination and election to office in the Association and be the principal representative of a Voting Member of NACAC or an individual Voting Member of NACAC; provided, however, that not more than one individual employed by any one organization, agency or institution from the Association may serve as Delegate to any National Assembly of NACAC. In order to sit as a Delegate at the National Assembly, an individual must be a member in good standing of NACAC by July 15 immediately preceding the next Annual Assembly and through his/her term of service as a delegate.

6.3 Nomination; Election Procedure. To stand for election as a Delegate of the Association to the National Assembly of NACAC, a qualified eligible individual must be nominated in the same manner as is prescribed with respect to the nomination of Association officers by Section 5.3 of these Bylaws. Delegates shall be elected in accordance with the procedures prescribed for election of Association officers by Section 5.4 of these Bylaws; provided, however, that only institutional or individual Voting Members of NACAC shall be entitled to vote in the election of the Association’s Delegates.

6.4 Election. Delegates to the National Assembly shall be elected annually by the Voting Members of the Association who are NACAC voting members in good standing at the annual meeting of the membership in numbers sufficient to fill the office of Delegates whose terms are expiring during such year and to elect any additional Delegates which the Association is entitled to elect by virtue of an increase in its membership of voting members of NACAC. One-half of the total number of the Association’s Delegates to the National Assembly, or such number as most closely approximates one-half, shall be qualified persons employed by post-secondary institutions; the remainder shall be qualified persons employed by other Voting Members of the Association.

6.5 Alternates. The President shall appoint Alternate Delegates, possessing the qualifications requisite to election as a Delegate, who shall serve as delegates to the National Assembly of NACAC in the absence of or disability of any of the elected Delegates. The number of alternate delegates should not exceed a number equal to one-third of the elected delegates. To the extent possible, the President should appoint Alternate Delegates whose service will broaden participation on the Board.
6.6 Terms of Office. Each Delegate elected by the Association shall serve from the date of election until such delegate's successor is elected at the third annual meeting succeeding his or her election. Should more than 44 percent of the Board rotate off or otherwise leave the Board in a given year, the Governance and Nominating Committee should specify two or four-year terms for enough new Board members to keep the percentage of members scheduled to rotate off in a single year at no more than 44 percent. Delegates shall be eligible for election to not more than two consecutive terms.

6.7 Continuing Qualification. Any Delegate who, while holding office as such, ceases to possess all of the qualifications for election to such office as prescribed by Section 6.2 of these Bylaws, shall cease to hold such office on the sixtieth day following the date on which he or she ceased to possess such qualifications.

6.8 Designated Delegates. Concurrently with their terms of office, the President, Past President, the President-elect, the Treasurer, the Admission Practices Chair and Government Relations Chair of the Association will serve as delegates to the National Assembly of the National Association for College Admission Counseling. The "designated" Chairs must have been elected as delegates by voting members of NACAC. If NACAC’s voting membership in NACAC decreases and a delegate is lost, then the Government Relations Chair will serve as an alternate rather than having an elected delegate step down.

6.9 Vacancies. Any vacancy occurring in an office of Delegate, by virtue of death, resignation, termination of membership, disqualification under Section 8.6 hereof, removal or otherwise, shall be filled, until the next succeeding annual meeting of the membership of the Association, by the Alternate Delegate for such Delegate. The Delegate elected to such vacated office at the next annual meeting of the membership of the Association shall serve for a new term of three years.

7.1 Composition. The Board of Directors of the Association shall be comprised of the President, the President-elect, the Treasurer, Most Recent Active Past President, Delegates to the National Assembly of NACAC and Chairpersons of the Standing Committees of the Association. The Executive Committee shall be comprised of the President, Past President, President-elect, Treasurer, Professional Development Chair, Conference Planning Chair, and Membership Chair.

8.10 Governance and Nominating Committee. The Governance and Nominating Committee shall have the duty and authority to nominate one or more qualified individuals for each elective office of the Association and each office of Delegate to the National Assembly of NACAC to be filled at each annual meeting of the membership of the Association, in accordance with the nomination procedures prescribed by these Bylaws. Neither the chairperson nor any member of the Governance and Nominating Committee shall be eligible for nomination to any office of the Association or as delegate to the National Assembly of NACAC, during their service on the Governance and Nominating Committee. In addition, the Governance and Nominating Committee will also select persons to receive named awards of the Association. The Governance and Nominating Committee will conduct an annual review of the Bylaws and Articles of Incorporation of the Association.

9.1 Indemnification of Incorporation and Officers. The Association shall indemnify and hold harmless each of its incorporators, officers, delegates, and agents to the extent and as provided by Article IX of its Articles of Incorporation.

9.2 Indemnification of Committee Members. The Association shall indemnify and hold harmless each of its committee members and chairpersons, whether or not such committee member or chairperson is an officer or delegate, as if, and to the same extent that, such committee member or chairperson were an elected officer of the Association.

Proposed bylaw amendment two:

Adding language that would allow the association to conduct the annual meeting, other meetings and special meetings virtually if necessary in Section 4.1.

Rationale: If the COVID pandemic has taught us nothing else, it has taught us that we need to be prepared for the unexpected. Adding this language to our bylaws would simply allow us to have virtual meetings of the association when meeting in person is not possible.

Currently reads:

4.1 Annual Meeting. The annual meeting of the members of the Association shall be held during
Kelly Pietkiewicz presented a motion to approve the **Bylaw updates** removing the assembly language as proposed. Lauren Sefton seconded. Motion passes.

Sean Kennedy presented a motion to approve the **Bylaw updates** to section 4.1 adding language regarding conducting virtual meetings. Sam Moss seconded. Motion passes.

Jonathan Ferrell then presented the following **awards**:

- William Starling Award for Mentorship: Ginny Maddux
- President’s Award: Rachel West
- Larry West Award: Janet Schneider

Jonathan recognized and thanked the outgoing board members. Then Jonathan presented the new **slate** for voting. Kelly Pietkiewicz motioned to accept the slate as presented. Jessica Hardy seconded. Slate was voted on and approved. **Congratulations, new Board members!**

Zaire McCoy recognized Myra Simpson who is on the slate for Board of Directors of NACAC. Zaire also recognized Vern Granger, NACAC Board Chair and former SACAC president, as well as Joe Montgomery, a member serving on the NACAC Board of Directors.

Outgoing President Zaire McCoy gave remarks extending her thanks, encouraging us to keep doing the work, and challenging us all to be thankful. She then **passed the gavel** to Dr. Christy Conley, 2023-2024 SACAC President, our first public school counselor President.

Christy Conley emphasized the importance of celebrating, evaluating, and elevating – there is work to be done and gaps to be filled – It Starts With Us. She issued a challenge to members both as individuals and as an association to keep growing. Christy recognized all the volunteers who have put in the work, and she invited more to join in with their ideas. In closing, Christy invited everyone to join us at our next meeting in Baltimore, MD, at the NACAC Annual Conference.

Motion to **adjourn** presented by Jonathan Ferrell. Shannon Barrilleaux seconded. Christy adjourned the meeting at 1:43 pm.

Minutes submitted by Diana McAfee, 5/2/2023

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Each fiscal year of the Association, following the first day of January of such year and on or before the last day of June of such year, at such place, date and times as may be designated by the Board of Directors.

*If passed, section 4.1 would read:*

**4.1 Annual Meeting.** The annual meeting of the members of the Association shall be held during each fiscal year of the Association, following the first day of January of such year and on or before the last day of June of such year, at such place, date and times as may be designated by the Board of Directors. The annual meeting, other meetings and special meetings could be conducted virtually if necessary.